# A logo for a company  AI-generated content may be incorrect.

# Committee Communication Process

# Raising a Matter (Member → Committee)

Subject: Request for Committee Consideration – [Topic]

Dear Committee,

I would like to raise the following matter for consideration:
- Issue/Request: [briefly outline]

- Background/Reasoning: [explain why this is important]

- Desired Outcome: [state what you are asking for]

Thank you for taking the time to consider this matter.

Kind regards,
[Member Name]
[Stall Name]