# A logo for a company AI-generated content may be incorrect.

# Committee Communication Process

# Raising a Matter (Member → Committee)

Subject: Request for Committee Consideration – [Topic]  
  
Dear Committee,  
  
I would like to raise the following matter for consideration:  
- Issue/Request: [briefly outline]

- Background/Reasoning: [explain why this is important]

- Desired Outcome: [state what you are asking for]

Thank you for taking the time to consider this matter.  
  
Kind regards,  
[Member Name]  
[Stall Name]